

*Minutes of the Meeting of the
Consortium of County Law Library Resources Boards
October 15, 2014, 2:45 p.m.
Ohio Supreme Court, Columbus, Ohio*

The Consortium of County Law Library Resources Boards (hereinafter "Consortium") held a meeting on October 15, 2014 at the Ohio Supreme Court in Columbus, Ohio. The following Board Members were in attendance: Judge Charles Schneider; Ken Kozlowski; and Kathleen M. Dugan. Also in attendance were: Executive Director Judy Maxwell; former Executive Director Angela Baldree; and Assistant Section Chief Jennifer Croskey from the Ohio Attorney General. Advisory Council Members Mary Jenkins and Galen Avery participated in person, as did many County law librarians.

Judge Schneider began the meeting at 2:45 p.m. and called for approval of the August 26, 2014 Minutes. Hearing no objections, Judge Schneider stated that the Minutes would stand as approved.

Judy Maxwell then provided a financial report, indicating that the Consortium had an ending balance in its account as of the end of August of \$327,857.07, but \$80,000.00 in grants have yet to be paid, as well as some expenses for both the current and former Executive Directors of the Consortium. Upon motion of Ken Kozlowski, seconded by Kathleen M. Dugan, the Board unanimously voted to approve the financial report.

Judy Maxwell then asked the Board to renew a Memorandum of Understanding (hereinafter "MOU") with the Clermont County Law Library for continuing cataloging services. Upon motion of Ken Kozlowski, seconded by Kathleen M. Dugan, the Board unanimously voted to approve the new MOU.

The Board next discussed possible refund grants against 2015 dues. Judge Schneider indicated that he supported the refunds instead of a permanent statutory reduction, but the latter topic could be discussed at a future retreat in the Spring. Mary Jenkins suggested that the Consortium purchase more items for each library since it is financially sound. Ken Kozlowski then moved to approve grant refunds of 33.3% for 2015 calculated based on 2013 statutory revenue. Kathleen M. Dugan seconded the motion, and it was unanimously approved by the Board.

The Board next discussed optional grants for 2015, the total for which could start at the existing figure of \$80,000.00. Judge Schneider indicated that awards will be weighted, as they were last year, in favor of collaboration with outside legal partners, technology, and professional education. Judy Maxwell indicated that language will be added to the grant RFP indicating that

the Board will be unlikely to grant requests that are the responsibilities of individual counties. Clermont County then asked for clarification on whether counties should pay for telephone service. Judy Maxwell, Judge Schneider, and Kathleen M. Dugan clarified the differences between direct and indirect costs and referred everyone to Ohio Attorney General Opinion 2010-1. Ken Kozlowski then moved to approve the grant RFP for \$80,000 in grants, with additional language to indicate that the Board will a) give more favorable consideration to collaboration requests and b) will not look favorably on grant requests for furniture and other requests that would supplement a county's responsibility. Kathleen M. Dugan seconded the motion, and it was unanimously approved by the Board.

Judy Maxwell then introduced the LexisNexis-Matthew Bender book proposal for the same books as the Consortium purchased for every County Law Library Resources Board (hereinafter "CLLRB") last year. She indicated that the prices may change slightly from the proposal but will be less than list prices when the books are actually published. Upon motion of Ken Kozlowski, seconded by Kathleen M. Dugan, the Board unanimously voted to approve the Matthew Bender purchases.

Judge Schneider then informed everyone that the Consortium has signed an agreement with OJI, and the Consortium will purchase OJI for all CLLRBs at a reduced price for 3 years. The Judge disclosed that he sits on the OJI Board and recommended that everyone not cancel their existing OJI subscriptions for at least a year. Angela Baldree added that the first year's set of OJI books would ship by October 17, 2014.

Mary Jenkins expressed dissatisfaction with the Consortium policy of paying for books for CLLRBs that have not paid their dues, but Judge Schneider indicated that there are only 4 such CLLRBs, they need the books the Consortium provides, and it is the counties-not the CLLRBs-that are failing or refusing to pay Consortium dues. Judge Schneider did not want to initiate litigation and suggested that future CLLRB audits might catch the problems.

The issue of credit cards for CLLRBs was tabled since John Leutz was not in attendance to provide an update.

Judy Maxwell then indicated that she and Kathleen M. Dugan are serving on an ORALL Publications Committee that has already begun work on creating format-neutral core collection recommendations for court libraries in Ohio, Indiana, and Kentucky. The Committee plans to complete its initial work by ORALL 2015 and then consider standards for academic libraries. Mary Jenkins indicated that she is working on revising AALL collection standards and would be happy to share the results with the ORALL Committee.

Judy Maxwell then gauged Consortium Board interest in soliciting proposals from Fastcase for CLLRB members. Mary Jenkins and Kathleen M. Dugan discussed the product's features and pricing, but Ms. Dugan indicated that the Consortium will not be able to purchase this product for CLLRBs. The consensus was that Mrs. Maxwell should pursue negotiations.

Judge Schneider then commented that he would like the Consortium to hold a retreat-like meeting where it can explore its existing functions and future direction. He indicated that retired Judge Mark R. Schweikert would be available to serve as a mediator in the Spring and would not charge for his services. The following additional candidates were suggested: Steve Hollen, former Administrative Director at the Ohio Supreme Court; Larry Long, former Executive Director of the County Commissioners Association of Ohio; and Cathy Geib, a private consultant. The consensus was to choose Judge Schweikert since his services would be free. Discussion ensued without resolution about holding this meeting in conjunction with the Ohio Regional Association of Law Libraries-County Law Library Special Interest Group (SIG) retreat in the Spring, which Sandra Murphy from the Lake County CLLRB is planning. Angela Baldree also suggested grants to attend the meeting.

There being no further business before the Board, Judge Schneider adjourned the meeting at 3:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen M. Dugan". The signature is written in black ink and is positioned above the typed name.

Kathleen M. Dugan, Esq., MLS, Secretary