

*Minutes of the Meeting of the
Consortium of County Law Library Resources Boards
December 6, 2011, 11:00 a.m.
Offices of the County Commissioners Association of Ohio, Columbus, Ohio*

The Consortium of County Law Library Resources Boards held a meeting at 11:00 a.m. on December 6, 2011 at the offices of the County Commissioners Association of Ohio (hereinafter "CCAO") in Columbus, Ohio. The following Board Members attended in person: Judge Charles Schneider, John Leutz, Ken Kozlowski, Kathleen M. Sasala (now Dugan), and George Baker, who was recently appointed by the CCAO to fill the vacancy created by the departure of Mary Jenkins. On behalf of the Advisory Council, Keith Blough attended in person, and both Dick Baker and Susan Boland participated by telephone. Also in attendance were Executive Director Angela Baldree, Assistant Attorney General Jennifer Croskey, and Susan C. Walker, Section Chief in the Ohio Attorney General's office. Guests included Judy Maxwell and Ron Vest by telephone.

Judge Schneider first called for approval of the October 19, 2011 Minutes. Hearing no objections, the Minutes stood as submitted. Judge Schneider then announced that there was a vacancy in the office of Vice-Chair created by the departure of Mary Jenkins. Upon motion of John Leutz, seconded by Ken Kozlowski, George Baker was unanimously elected as the new Vice-Chair of the Board. Mrs. Walker then indicated that the next Board meeting should be designated as an organizational meeting with an agenda item for the election of a Chair.

Dick Baker then asked whether he could remain on the Advisory Council after December of 2011 when he will no longer be the librarian of his CLLRB. In response, everyone agreed with Judge Schneider that Dick could retain his position on the Council. As a result, Dick indicated that he would remain on the Council, especially since he is still his CLLRB's Treasurer and supporter. Regarding the vacancy on the Council created by the change in George Baker's status, Angela Baldree will solicit resumes of interested parties for review at the next Board meeting.

Ms. Baldree next distributed her 2011 Year End Report. She explained that since her report was emailed, the Wyandot County CLLRB remitted its dues to the Consortium, bringing the balance of funds collected to date to \$311,363.53 according to an updated spreadsheet Ken Kozlowski distributed. In addition, six (6) Matthew Bender titles have shipped to each CLLRB, with a couple more expected before the end of the year. Due to some problems regarding issue dates, CLLRBs will receive a few titles for free next year. Ms. Baldree has also gotten some CLLRB requests for the purchase of additional Matthew Bender titles. Keith Blough asked whether Matthew Bender would offer other discounts to other agencies. Since this is beyond the scope of the Board's responsibilities, Keith will follow-up with his vendor, and Ms. Baldree agreed to monitor the situation. Judge Schneider indicated that he received an inquiry from Legal Aid about whether it could take advantage of the deals Ms. Baldree has negotiated. Ms. Croskey responded that Ms. Baldree can ask the vendors but cannot compel them to do so. Ms. Baldree will follow up with the vendors since they are willing to offer their deals to Ohio municipal courts.

Ken Kozlowski next distributed a Monthly Budget Summary Report which he indicated does

not show ORALL expenditures or grants. However, the Board should have sufficient funds for calendar year 2012 and will not have to address funding until the next state biennium.

Ms. Croskey and Mrs. Walker then provided an update on the issue of the Board's status. They had meetings with their office and confirmed that the Board is entitled to representation from the Attorney General's office, which represents both state agencies and instrumentalities (the latter of which include Ohio's pension systems). Although they both believe that the Board is an agency because it was created by statute, it provides state-wide functions, and uncodified Ohio law indicates that the Board is retained, there are more questions that need to be addressed (e.g., applicability of PERS and civil service laws). As a result, they suggested that the Board request a formal opinion from the Attorney General. Although they indicated that the Board would have to vote to approve such a request, it was decided instead that Ms. Croskey will draft a proposed request for review at the next meeting.

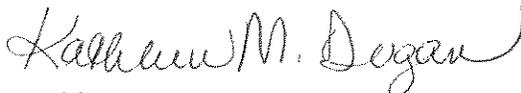
Ms. Baldree then provided an update from the Grants Committee, which currently consists of Ms. Baldree and Susan Boland. An RFP went out, and Ms. Baldree has received several phone calls with good ideas for grant proposals, including a potential consolidation of two (2) CLLRBs into a multi-county CLLRB. The deadline for submissions is February 29, 2012, and the Board will need to meet in early March to review any proposals it receives. A question was raised about whether Board members who work at CLLRBs can apply for grants for their CLLRBs. As a result, upon motion of John Leutz, seconded by George Baker, the Board unanimously voted to have Ms. Croskey request an ethics opinion on whether Board and Advisory Council members who work for a CLLRB may submit grant proposals.

Ms. Baldree then presented offers from two (2) vendors for the purchase of the Ohio Revised Code. Upon motion of Kathleen M. Sasala, seconded by Ken Kozlowski, the Board unanimously voted to authorize Ms. Baldree to offer these deals to Ohio CLLRBs. Ms. Baldree then indicated that she would send out information to the CLLRBs following the meeting.

The next meeting was scheduled for 11:00 a.m. at the Ohio Supreme Court on March 9, 2012. Agenda items for the next meeting will include grant proposals, the aforementioned Attorney General and ethics opinions, and election of a Chair.

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,



Kathleen M. Dugan, Esq., Secretary