

*Minutes of the Meeting of the
Consortium of County Law Library Resources Boards
August 26, 2014, 10:00am
Supreme Court of Ohio Law Library*

The Consortium of County Law Library Resources Boards (hereinafter "Consortium") held a meeting on August 26, 2014 at the Supreme Court of Ohio Law Library in Columbus, Ohio. The following board members were in attendance: Judge Charles Schneider; Ken Kozlowski, and John Leutz. Also in attendance were: Executive Director Judith Maxwell; former Executive Director Angela Baldree; Associate Assistant Attorney General Angela Sullivan and Jennifer Croskey. Attending via a phone conference were the following individuals: Mary Jenkins, Melissa Barney, Judge James Shriver, Richard Baker, Kendel Croston, Susan Boland and Juanita Henniger.

Judge Schneider began the meeting at 10:03 am and called for approval of the May 13, 2014 Minutes. Hearing no objections, Judge Schneider indicated that the Minutes would stand approved.

Judith Maxell then presented the year to date financial report. Ken Kozlowski moved, John Leutz seconded, and the financial reports were unanimously approved.

Judith Maxwell then presented the proposed budget for fiscal year 2016 and 2017. After discussion John Leutz moved that the \$110,000 budget for Books and Subscriptions for 2016 and 2017 be adjusted to \$275,000 both years and the total budget for each year reflect the additional at \$423,000. Ken Kozlowski seconded, the motion was unanimously approved.

Judith Maxwell then reported that the State Audit is complete, with no issues being found. She is now waiting for the final audit letter. She also reported that the Public Records Policy was included in the audit.

Judith Maxwell reported on the Matthew Bender Handbook proposal. No proposal has been submitted yet, so this will be tabled until the next meeting.

Judge Schneider and Angela Baldree spoke about a proposal from Matthew Bender for Ohio Jury Instructions. Matthew Bender offered a three year deal in which the consortium purchases 88 copies of OJI. The costs will be \$540 for year one (\$47,520), \$556 for year two (\$48,928), and \$572 for year three (\$50,336). John Leutz moved the board purchase OJI for the 88 county law libraries for the next three years, subject to the review of the contract by Jennifer Croskey. Ken Kozlowski seconded, and the motion was unanimously approved.

Judith Maxwell presented a renewal invoice for Library World. Ken Kozlowski moved that the board renew the contract with Library World for the 29 law libraries currently using the software at a cost of \$12,325. John Leutz seconded, and the motion was unanimously approved.

Discussion was had regarding the three cataloging grants that expired on June 30, 2014. Since most of the libraries that are using Library World are already cataloged it is believed that only one *cataloging grant* needs to be extended. Discussion was had regarding creating a new MOU with Clermont County to continue the last few counties that need to be added. Discussion was tabled until the next meeting while more information is gathered.

Discussion was had regarding OAG 13-030. Joanne Beal from Montgomery County submitted several questions about this opinion. It was suggested that any library with questions regarding this

opinion and its impact on your library, consult you county prosecutor and/or county auditor, depending on the question.

Judge Schneider confirmed with John Leutz that an article he wrote regarding the consortium will be published in the next CCAO newsletter.

Jennifer Croskey reported on the OAG request from Wood County. The request has been received by the AG's office and is in the queue to be answered.

Angela Baldree reported on the Matthew Bender e-Books. She is waiting to meet with Overdrive regarding the platform layout. Matthew Bender is also working on bundling some of the more popular handbooks for the law libraries. As soon as those bundles are available she will share the price list with the law libraries.

Judge Schneider and John Leutz's terms on the board will expire at the end of this year. They were encouraged to contact their respective appointing authorities about getting reappointed.

Discussion was had regarding a future board retreat. Ken Kozlowski will meet with the Supreme Court fiscal department to determine how retreat expenses can be paid. Anyone with suggestions for a moderator for the retreat should submit those to Judith Maxwell before the next meeting.

The meeting adjourned at 11:05 am.

Respectfully Submitted



Angela T. Baldree
Acting Secretary