

*Minutes of the Meeting of the
Consortium of County Law Library Resources Boards*

April 26, 2017, 1:00 p.m.

Geneva-on-the-Lake Lodge and Conference Center

The Consortium of County Law Library Resources Boards (hereinafter "Consortium") held a meeting on April 26, 2017 at the Geneva-on-the-Lake Lodge and Conference Center. The following Board Members were in attendance: Chair Hon. Charles Schneider; Ken Kozlowski; Shara Parkomaki; and Secretary Kathleen M. Dugan. Also in attendance were Executive Director Judy Maxwell and Angela Baldree. A list of county law librarians in attendance is attached hereto.

Judge Schneider convened the meeting at 1:04 p.m. and called for approval of both the November 21, 2016 Minutes and the February 16, 2017 Minutes. Hearing no objections, Judge Schneider stated that these Minutes would stand as submitted.

Judy Maxwell then presented her Fiscal report through March of 2017. She indicated that approximately \$10,000.00 in checks had been received recently, giving the Consortium over \$400,000.00 in its account to cover all anticipated expenses. Upon motion of Ken Kozlowski, seconded by Shara Parkomaki, the Fiscal Report was unanimously approved. Judge Schneider commented that if the Consortium still has \$160,000.00 in October, it might be possible to bring back the grants for dues rebates next year.

Angela Baldree then introduced a Report from the Grants Committee about optional grants for 2017. Although she indicated that the Board could vote otherwise, she called attention to a few of the Committee's specific recommendations regarding: 1) Jefferson County Law Library's request for funding for ebooks since the Consortium funded them before; 2) Hamilton County Law Library's request for funding to try ebooks from West Academic; 3) an \$8,000.00 total multi-agency grant to Mahoning (\$3,000.00) and Trumbull County (\$5,000.00) Law Libraries for marketing; 4) an additional sum of \$3,000.00 requested by Mahoning County Law Library that should be corrected to a maximum of \$2,000.00. Mindy Worthen then asked why grants could not be used for operating expenses. Angela Baldree explained that the Consortium has made it clear that grant funds are not to be awarded for operating expenses. Kathleen M. Dugan added that grants should be for special projects, and Judge Schneider added that we already redistribute enough collective money for grants, books and other joint Consortium projects. Those present also discussed whether furniture was included. In response, Angela stated that prior awards had only allowed furniture requests tied to technology grants, but it was not an issue during this grant cycle. Mindy Worthen then commented that she did not believe that people should receive grants for attending the conference of the American Association of Law Libraries ("AALL), which is held outside Ohio. Several people commented about the wealth of information at AALL conferences that Librarians bring back to their libraries in Ohio, and a suggestion was made to require every AALL grant recipient to write an article about something they learned. Kathleen M. Dugan then made a motion to approve the Grants Committee Report with the modification that Mahoning County Law Library's portion of a multi-county grant with Trumbull County Law Library would be amended to read \$3,000.00 and that Mahoning County Law Library would be allowed an additional \$2,000.00 for its other projects, for a total of \$5,000.00. This motion was seconded by Ken Kozlowski and unanimously

approved. Judge Schneider then recommended that the Consortium issue more guidelines about the uses for grant funds. Kathleen M. Dugan suggested that all prior grant awards and recipients also be listed on the Consortium's web site, and Angela Baldree indicated that she would take care of that.

Judy Maxwell then introduced the topic of new RFP's for the positions of Executive Director and web master of the Consortium. She indicated that they will be posted Monday and contain provisions identical to prior RFPs with the exception of the dates being changed to July 1, 2017-June 30, 2019. Both Judy Maxwell and Angela Baldree indicated that they would both be submitting applications.

At Judy Maxwell's request, Kathleen M. Dugan then distributed and summarized her Consortium ILL report covering 2016 and 1st quarter 2017. A brief discussion then ensued about the Pocket Part Exchange, and the consensus was to leave the current system in place until next year.

Discussion next turned to the state of the Consortium in the context of suggestions that came out of last year's Planning Meeting and Advisory Council recommendations to create a 5-year plan. A few individuals suggested that collaboration was key, and both Angela Baldree and Kathleen M. Dugan mentioned many ways that the Consortium has been heavily involved in collaboration over the past several years. Angela Baldree then suggested that the Consortium might want to look at its current initiatives and examine whether it should still be buying print books. Judge Schneider suggested looking at both the Consortium's past and future, perhaps in 2 separate parts with the help of the Advisory Council. Susan McGrew suggested reconsidering the 2% dues, and Judge Schneider cautioned that going back to the Ohio Legislature would not be advisable. Susan McGrew then asked for monthly financial reports, and it was agreed that Angela Baldree will post monthly reports from the Ohio Supreme Court on the Consortium's web site.

Judy Maxwell next distributed copies of the guidelines for the Advisory Council and advised that she had already sent out a solicitation for members. She also indicated that she will check with current members to see if they still want to continue to participate.

Attendees then discussed reductions they have seen in 2017 fines and penalties. Kendel Croston stated that her Board is considering retaining a consultant to contact local municipalities, but she has heard that community service is being offered as an alternative. Sandy Murphy indicated that her County is more preoccupied with the opioid epidemic than writing tickets. Angela Baldree mentioned that she worked with a municipal clerk to collect unpaid amounts but reminded everyone that county law libraries only get a percentage of fines and penalties that judges assess and court clerks actually collect. Kathleen M. Dugan and Amber Barnhart indicated that they are also experiencing declines in revenue, and Lauren Morrison indicate that her Library experienced a dip because a local clerk switched to a new software program. Amber Barnhart suggested that librarians should investigate whether their clerks meet as a group and ask to speak at one of their meetings. Judge Schneider reminded everyone that the Consortium will help if asked and that the Consortium also has legal counsel with the Attorney General.

Under items too late for the agenda, Judy Maxwell indicated that the Consortium was advised of the passing of Dick Rumbaugh. Although she suggested that county law libraries or librarians could make donations in his memory, the Consortium as a State agency could not.

With no further business to discuss, Ken Kozlowski made a motion to adjourn the meeting at 2:15 p.m. Shara Parkomaki seconded the motion, and it was unanimously approved.

Respectfully submitted,


Kathleen M. Dugan, Esq., MLS

Consortium Mtg

4/26/17

Name

Library

Angela Baldree

Franklin Co.

Lauren Morrison

Hamilton Co.

Carol Suhre

Clermont

Deb Ward

Hancock

Tara Treharn

Trumbull

Kendel Croston

Stark

Amber Barnhart

Summit

Quanita Henneji

Washington Co

Melinda Worthen

Champaign Co.

Susan McGrew

Mahoning

Ron Vest

Columbiana

Judy Maxwell

Delaware

Charles Schneider

Franklin

KEN KOZLOWSKI

SCO

Shara Parkomaki

Ashtabula

Sandy Murphy

Lake

Aydia Steiner

MIAMI

Natly Moreland-Jelp

Tuscarawas