

*Minutes of the Meeting of the
Consortium of County Law Library Resources Boards
June 13, 2018 10:00 a.m.
Ohio Supreme Court, Columbus, Ohio*

The Consortium of County Law Library Resources Boards (hereinafter “Consortium”) held a meeting on June 13, 2018 at the Ohio Supreme Court in Columbus, Ohio. The following Board Members were in attendance: Chair Hon. Charles Schneider; John Leutz; Ken Kozlowski; and Secretary Kathleen M. Dugan. Also in attendance were Executive Director Jennifer Jones, Assistant Director Angela Baldree, and Kari Hertel on behalf of the Ohio Attorney General’s office. Traycee Davis, Tara Treharn, and Melissa Barney participated by telephone.

Judge Schneider convened the meeting at 10:17 a.m. and called for approval of the April 26, 2018 Meeting Minutes. Upon motion of Ken Kozlowski, seconded by John Leutz, these Minutes were unanimously approved.

Jennifer Jones then provided a financial report of revenues and expenses, stating that the Consortium’s balance is very high right now because money has come in but not yet gone out. She also noted that the April balance is almost \$420,000.00, thus confirming for the Judge that grant refunds to offset 2018 dues were possible. She added that Lexis is behind on its billing, and Blue360 Media shipped books to all county law libraries. Ken Kozlowski added that there are outstanding Auditor of State bills for approximately \$8,000.00. Jennifer Jones then added that the Auditor of State’s only finding, which has not yet been memorialized in writing, is that the Minutes should be signed by 2 officers. Judge Schneider commented that it is his belief that the Auditor must always find something. Upon motion of John Leutz, seconded by Ken Kozlowski, the financial report was unanimously approved.

Jennifer Jones then summarized her Director’s Report, which included a comment that attendance was very good at the last meeting, which was combined with a Spring Retreat of the Ohio Regional Association of Law Libraries (“ORALL”), County Special Interest Group (“SIG”). It was a relaxed format with a lot of discussion, and she provided a report on statewide fines and penalties during the programming. However, she indicated that the SIG lost a lot of money on the event and that its Chair, Ron Vest, was recommending a single day format in the future. Both the Judge and Ms. Dugan commented that they did not want to authorize expenses for that meeting in arrears.

Jennifer Jones then summarized a report from Laura Novelo about the Ohio Legal Assistance Foundation’s (“OLAF”) initiative to create an Ohio legal help website. She indicated that OLAF is still looking for funding, and the Ohio Supreme Court provided some funding this year. There may be ways for the Consortium to get involved, but there is nothing to do yet.

Jennifer Jones then indicated that Amber Barnhart from the Summit County Law Library and Juli Jones from the Delaware County Law Library submitted letters of interest to join the Advisory Council. Upon motion of John Leutz, seconded by Ken Kozlowski, both individuals were unanimously approved. Judge Schneider indicated that there is at least 1 remaining vacancy if anyone would like to apply.

Jennifer Jones then introduced an outstanding invoice in the amount of \$292.20 for unpaid rooms at the Mohican Lodge & Conference Center for the Consortium meeting. Although the SIG signed the Mohican contract for a block of 30 rooms, the Consortium created an automatic billing account. After the Board consulted with Kari Hertel, Judge Schneider made a motion to approve the invoice. John Leutz seconded the motion, and it was unanimously approved.

Angela Baldree then introduced a new tiered proposal from EBSCO that libraries can purchase on their own. Although the Consortium negotiated a better plan, Judge Schneider stated that he did not feel that the Consortium should pay for every county law library to have access. The Judge asked Ms. Baldree to let everyone know about the new offer.

Revisiting the State Auditor finding, Judge Schneider thanked everyone who handles finances for the Consortium.

Angela Baldree then provided an update on 2017 grants, indicating that they are waiting for reports and/or grant refunds from 3 county law libraries. On behalf of Trumbull County, Tara Treharn indicated that she has received final billing for her purchases, her library's refund check will go out next week, and she will submit her report thereafter.

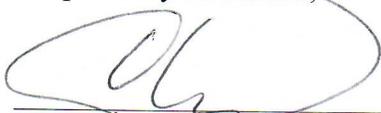
Angela Baldree then indicated that 2018 grants are moving along quickly because Jennifer Jones was proactive in getting agreements out to county law libraries at the April meeting. Judge Schneider wondered if the grant process needed to be marketed more, but Ms. Dugan commented that the same question was posed at the April meeting, and people responded that they simply did not have any projects requiring grant funds.

Angela Baldree then announced that the next Consortium meeting will be held during the ORALL conference in Cincinnati this coming October, most likely on October 17, 2018.

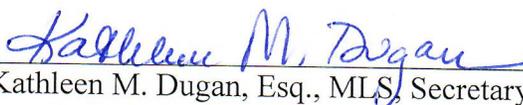
Angela Baldree then discussed a new report comparing dues payments from county law libraries in 2017 and 2018. The report showed about a 50-50 split between libraries whose revenue increased or decreased. Overall, Consortium revenue was down approximately 2%, but 5 county law libraries have not yet paid their dues, and the Consortium received its highest revenue ever in 2017. Judge Schneider asked Ms. Baldree to send the report out to everyone.

Upon motion of John Leutz to adjourn the meeting, seconded by Ken Kozlowski, the meeting was adjourned at 10:56 a.m.

Respectfully submitted,



Hon. Charles Schneider, Chair



Kathleen M. Dugan, Esq., MLS, Secretary