

*Minutes of the Meeting of the  
Consortium of County Law Library Resources Boards  
April 26, 2018 2:00 p.m.  
Mohican Lodge and Conference Center, Perrysville, Ohio*

The Consortium of County Law Library Resources Boards (hereinafter “Consortium”) held a meeting on April 26, 2018 at the Mohican Lodge and Conference Center in Perrysville, Ohio. The following Board Members were in attendance: Chair Hon. Charles Schneider; Ken Kozlowski; Shara Parkomaki; and Secretary Kathleen M. Dugan. Also in attendance were Executive Director Jennifer Jones, Assistant Director Angela Baldree, and Kari Hertel on behalf of the Ohio Attorney General’s office. Cynthia Jones and Hon. James A. Shriver participated by telephone, and a list of librarians personally in attendance is attached hereto.

Judge Schneider convened the meeting at 2:18 p.m. and called for approval of the October 18, 2017 Meeting Minutes. Upon motion of Shara Parkomaki, seconded by Ken Kozlowski, these Minutes were unanimously approved. Judge Schneider then called for approval of the February 6, 2018 Special Meeting Minutes. Upon motion of Ken Kozlowski, seconded by Shara Parkomaki, these Minutes were unanimously approved.

Jennifer Jones then provided a year-end financial report of revenues and expenses. She reminded everyone that the Consortium’s fiscal year begins July 1<sup>st</sup> and reported that 79 county law libraries have paid their yearly dues. Judge Schneider indicated that the Consortium’s financial goals were consistent with reinstating grants to offset these dues. He added that although a few county law libraries do not pay their dues, he does not believe it is a good use of Board time and resources to pursue those funds. Upon motion of Kathleen M. Dugan, seconded by Ken Kozlowski, the financial report was approved.

Jennifer Jones then summarized her Director’s Report, which included a breakdown of all activities that she was involved in, including assisting one county law library with local funding issues. She noted that local issues are causing increases and decreases in fines and penalties around Ohio.

Kathleen M. Dugan then provided a report on Consortium InterLibrary Loans, indicating that the statistics showing 61 requests in the last 12 months were half of those reported for the prior year. Due to speculation at the meeting that recipients are simply not reporting loans, Shara Parkomaki suggested that monthly notices be sent via the Consortium listserv reminding recipients to report all transactions.

Laura Novelo next reported on the status of a proposed Ohio Legal Help website and the Ohio Legal Assistance Foundation (“OLAF”) meetings she has attended. She indicated that the first meeting discussed a proposed Internet portal and the target audience, and she was given homework regarding public benefits. The second meeting focused on the scope and functionality of a portal. The third and most recent meeting she attended was devoted to reviewing the results of a consumer survey about what consumers wanted and discussing implementing a plan. A soft launch is currently proposed for mid-2019, with a full launch planned for the end of 2019. OLAF also wants to create a nonprofit board to run this initiative, and Laura suggested that the Consortium could serve on that Board, help develop content for the portal, and provide chat reference assistance. However, the immediate goal of the project will be to secure funding.

Angela Baldree then indicated that she recently updated the Pocket Part Exchange and that there is a committee composed of approximately nine members working on a new biennial survey.

Jennifer Jones introduced a proposal from Blue 360 Media for the new *Ohio Traffic Law* book coming out May 31<sup>st</sup>. Judge Schneider commented that it is a worthwhile tool and a good expenditure. Judge Shriver added that both he and practitioners find it very helpful. Ken Kozlowski then made a motion to approve the

purchase of copies of this book for all county law libraries, Shara Parkomaki seconded the motion, and it was unanimously approved.

Jennifer Jones then introduced a Consortium proposal from EBSCO in the amount of \$34,320.00 for its legal collection for *pro se* litigants which contains many NOLO publications. The offer included remote access for all county law libraries and was significantly discounted off the cover price of \$176,000.00. Two librarians who have used the product indicated that it did not get much use, and they do not have any statistics to provide. Kathleen M. Dugan added that while NOLO books are good for self-represented litigants, the EBSCO collection is not Ohio-specific. Angela Baldree suggested asking EBSCO for pricing per library and seeking additional feedback from county law libraries.

Discussion next turned to grant requests. Angela Baldree summarized the Grant Committee's recommendations as follows: Applications were way below the \$50,000.00 amount that was authorized; 13 libraries requested grants; the Memorandum of Understanding ("MOU") process has been significantly streamlined to allow for faster processing, and Kari Hertel has reviewed and approved all MOU language; the grant limit is \$5,000.00 per library for all types of grants; grants cannot be used to pay for salaries or normal library expenditures; libraries can purchase different models of equipment if the models in their proposal are no longer available once grant funds are received; and grant funds received must be spent by December 31, 2018. In the future, Angela indicated that libraries can combine their grant requests in different categories into a single proposal. Judge Schneider added that he hopes to see more collaboration and would propose raising the per library limit to \$6,000.00 if that happens. Judge Schneider asked the group why more libraries did not apply for grants and whether the grant process was a deterrent, but respondents indicated that they just did not have a project or a need.

Shara Parkomaki then made a motion to approve the Grant Committee's recommendations for all county law libraries except for Ashtabula and Cuyahoga. Kathleen M. Dugan seconded the motion, and it was unanimously approved. Kathleen M. Dugan then made a motion to approve the Grant Committee's recommendation for Ashtabula. Judge Schneider seconded the motion, and it was approved with Shara Parkomaki abstaining. Shara Parkomaki then made a motion to approve the Grant Committee's recommendation for Cuyahoga County. Ken Kozlowski seconded the motion, and it was approved, with Kathleen M. Dugan abstaining.

Discussion then turned to pending notary legislation which has stalled in the Ohio Statehouse. Judge Schneider advised that the Columbus Bar Association has hired Victor Hipsley to support standards for notaries but not take a stand regarding who will be in charge of the process or the topic of remote notarization. Judge Schneider commented that he does not think lawyers should be required to take tests to be notaries.

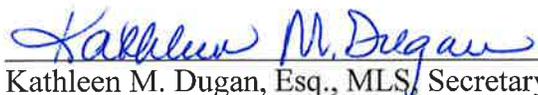
Judge Schneider then advised that Jennifer Croskey has left the Ohio Attorney General's office to run for Prosecuting Attorney of Marion County.

Judge Schneider adjourned the meeting at 3:03 p.m.

Respectfully submitted,



Hon. Charles Schneider, Chair



Kathleen M. Dugan, Esq., MLS, Secretary

# CONSORTIUM

4/26/18

Name

Library

Melinda Worthen	Champaign
Susan Boleud	Advisory Bd.
Kendal Crostin	Stark
Michelle Hopkins	Brown
Amber Barnhart	Summit
Bev Wagener	Wood
Kathy Moreland-Fell	Tuscarawas
Ron Vest	Columbiana
Gina Hotchkiss	Medina
Lauren Morrison	Hamilton
Laura Novelo	Lucas
Trayce Davis	Richland
Juanita Henniger	Washington
Kire Crowthers	Clermont